



GOVERNMENT OF MAHARASHTRA

RURAL DEVELOPMENT DEPARTMENT

**THE MAHARASHTRA ZILLA PARISHAD
ADMINISTRATIVE MANUAL**

VOLUME II

*Containing the Maharashtra Zilla Parishads and
Panchayat Samitis Act, 1961, and Rules
and Orders framed thereunder*



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1986



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FOREWORD

With the enactment of the Maharashtra Zilla Parishads and Panchayat Samitis Act, 1961, and the framing of the Rules thereunder and the issuance of various orders, statutory and administrative from time to time, the need for bringing out a comprehensive Manual on the lines of Revenue Accounts Manual was greatly felt. A cell was accordingly created in Rural Development Department in June 1977 for the preparation of this Manual. The Rural Development Department has now been able to bring out the Manual on Zilla Parishad Accounts and Administration containing *inter alia* the relevant provisions of the Maharashtra Zilla Parishads and Panchayat Samitis Act, 1961, simplification of Maharashtra Zilla Parishads and Panchayat Samitis Act, 1961, rules, regulations and orders issued thereunder, spelling out each scheme or work which the Zilla Parishad and Panchayat Samiti is expected to implement, outline job charts of each functionary for each scheme or work of the Zilla Parishad and Panchayat Samiti and forms for preparation of budget, performance budget, expenditure chart in respect of scheme/work of the Zilla Parishad and Panchayat Samiti. It is hoped that this manual will help the Zilla Parishad's and Panchayat Samiti's officials etc. in their effective discharge of statutory responsibilities and day-to-day work.

Efforts have been made to bring up the Manual up-to-date till 30th June 1985. However, the possibilities of certain deficiencies cannot be ruled out and if they are brought to the notice of Government they will be much appreciated.

Mantralaya,
Bombay, dated 12th December, 1985.

P. SUBRAHMANYAM,
Secretary to Government.