



GOVERNMENT OF MAHARASHTRA
CITIZEN CHARTER

OF
DIRECTORATE OF LOCAL FUND
ACCOUNTS AUDIT

(WITH OFFICER'S TELEPHONE NUMBERS & ADDRESS)

(Updated upto 31.08.2019)

**DIRECTORATE OF LOCAL FUND ACCOUNTS AUDIT DEPARTMENT ,
MAHARASHTRA STATE**

INTRODUCTION :

Audit of Local Authorities is under the control of State Government as per the provision in the Constitution of India , schedule seven, State list Item No.5.

Prior to year 1958 the Local Fund Audit Department was under the Administrative control of the Auditor General of India. The question whether the Local Fund Audit Department should be brought under the control of the State Government was under the consideration of the Government and it was decided under the Government of Bombay, Finance Department Resolution No TRO-1657 / 805-C / G-3, dated 30 April 1958 to bring the Local Fund Audit Department under control of the State Government with effects from 1st May 1958. The Department was accordingly brought under the control of the Bombay State on 1st May 1958 under section 6 of the Bombay Local Fund (Extension and Amendment) Act, 1960. The Examiner Local Fund Accounts was redesignated as the Chief Auditor Local Fund Accounts Audit Department.

Until 31st October 1964 the audit of Accounts of Village Panchayat was being conducted by the auditors working under the control of Collector of each district on the recommendation of the Committee of democratic decentralization of powers. The Government of Maharashtra decided to entrust the audit of Village Panchayat to the Chief Auditor, Local Fund Accounts, Maharashtra State, Bombay from 1st November 1964 Government of Maharashtra issued the Resolution Finance Department No MAS-1161 / 12791 / xv, dated 27/12/1961 by which the Directorate of Accounts and Treasuries Maharashtra State was established from 1st Jan 1962 under the administrative control of the Finance Department. The Director

of Accounts and Treasury as its head and the Local Fund Audit Department was brought under control of the Directorate, Accounts & Treasuries. Under the Government Resolution Finance Department No:- सेवाप्र-20.08 / प्र.क्र.79 / 2 / कोषा (प्र-3), dated 28 मे 2008 separate Directorate, Local Fund Accounts Department was established and under the Government Resolution Finance Department No सेवाप्र 20.08/ प्र.क्र.197 / कोषा (प्र-3) dated 1/8/2008 the Chief Auditor of Local Fund Accounts Audit was declared as Head of the Department. Also under the Government Resolution Finance Department No:- सेवाप्र-2011 / प्र.क्र.71 / कोषा प्रशा-3, दिनांक 18/4/2011 the name of Directorate was changed to Directorate, Local Fund Accounts Audit Department and at the same time designations such as Chief Auditor, Joint Chief Auditor, Deputy Chief Auditor (Senior), Deputy Chief Auditor (Junior) changed as Director, Joint Director, Deputy Director, Assistant Director respectively.

The Director of Local Fund Accounts Audit is the Head of the Department. The head quarter of Directorate is at New Bombay. The Directorate has six Regional Offices situated at Pune , Nasik, Aurangabad, Amravati, Nagpur and Navi Mumbai.

The main function of the Director is to supervise the Audit of Local Bodies with a view of ensuring that audit is conducted according to the provisions of Act & Rules.

There are 6 Regional Offices headed by Joint Director, a separate Joint Director Office for Municipal Corporation Audit at Raigad Bhavan, Navi Mumbai and 34 District Offices headed by Assistant Director in the State. Annual Inspection of any 12 District Offices & 6 Regional Offices is done by Director Local Fund Accounts Audit Department. There are in all 1298 posts sanctioned

vide Government Resolution Finance Department No सेवाप्र-20.08 / प्र.क्र.79 / 2 कोषा (प्र-3) dated 28/5/2008.

According to the recommendation of 13th Finance commission the Statutory Audit of all 27 Municipal Corporations would be conducted by this department as per Government resolution Finance Department No - LFA 1010/प्र.क्र.26 b/ insu.adm. dated 31/3/2011. Under Government Resolution, Finance Department No:- संकिर्ण 1011 / प्र.क्र.127 / कोषा(प्र-3) dated 23/02/2012 , 119 new posts have been created and the Audit process of Municipal Corporation has been started since July 2012 . According to Government Resolution vide No नपनि-20.14 / प्र.क्र.79 / कोषा (प्र-3), dated 20/8/2014 new 13 posts created for the newly created Palghar District and thus enhancing the tally of total post to 1430.

Every citizen in the state is connected indirectly with this Directorate through the audit of urban & rural local bodies. Hence it is decided to publish a ' Citizen Charter ' as part of responsive and transparent administration. It gives idea about functioning of Directorate and time limit, if any needed for rendering each of the function. It is hoped that it will inculcate a sense of responsibility among the concerned employees to function in time. It will also enable higher authorities to take action in case of non-functioning. By virtue of this the image of the administration will improve. The Citizen Charter will be helpful for the people to know the role of audit in evaluating financial status of Local Bodies, serious omissions and financial irregularities found in the Local Bodies.


Director

Local Fund Accounts Audit,
Maharashtra State.

OF DIRECTORATE :

1) The Audit of 34 Zilla Parishads, 351 Panchayat Samities, 28379 Village Panchayats, 126 Municipal Councils, 239 Municipal Corporation, 68 Municipal School Boards, , 4 Agriculture Universities, 1 Maharashtra Veterinary and Fishery Science University, Nagpur, 225 Miscellaneous Institutions is carried out as per the provisions of Maharashtra Local Fund Audit Act,1930 & Bombay Local Fund Audit Rule,1931.

2) Audit Review Report for Panchayat Raj Committee is prepared on the basis of audit reports of Zilla Parishad , Panchayat Samiti & Village Panchayat and submitted to the State Legislature through Rural Development Department of the State Government.

3) The first Audit Review Report for Urban Local Bodies i.e. Municipal Councils & Municipal Corporations is being prepared to submit it to the State Legislature through Urban Development Department of the State Government.

The time limit prescribed for above functions is given in Annexure - I.

Annexure - I

Sr. No.	Description of Functions.	Period prescribed for completion of the function.	Concerned officer / office	Officer to whom contacted in case of non-function.
1	To Conduct Audit	As per sanctioned man days by Directorate.	Concerned Team Leader of Audit.	Assistant Director
2	To issue Audit report.	3 months from the date of completion of audit.	Concerned Assistant Director of the district.	Joint Director
3	Preparation of Audit Review Report for Rural Local Bodies.	Before the month of December of every year.	Director, Local Fund Accounts Audit.	Finance Department
4	Preparation of Audit Review Report. Urban Local Bodies.	Before the month of December of every year.	Director, Local Fund Accounts Audit.	Finance Department

ANNEXURE II

Directorate, Local Fund Accounts Audit

Name of the officer	Address	Phone no.& E-mail
Director, Local Fund Accounts Audit	610, Konkan Bhavan, 6 th floor, C.B.D.Belapur, Navi Mumbai - 400 614.	022/27563824 director@mahalfa.in
Jt. Director, Directorate of Local Fund Accounts Audit.		022/27572479 jd.directorate@mahalfa.in
Dy. Director, Directorate of Local Fund Accounts Audit.		022/27572442 dd.directorate@mahalfa.in
Asst. Director, (Administration)		022/27571391 ad.admin@mahalfa.in
Asst. Director, (Report)		022/27571391 ad.report@mahalfa.in
Asst. Director, (P.R.C.)		022/27571391 ad.prc@mahalfa.in
Asst. Director, (Computer)		022/27571391 ad.computer@mahalfa.in
Jt. Director, (Municipal Corporation Audit Branch)		Raigad Bhavan 7 th Floor, C.B.D.Belapur, Navi Mumbai 400 614
Dy. Director, (Municipal Corporation Audit Branch) (Sub Division-1)	022/27561623 dydir1.mca@dlfaa.maharashtra.gov.in	
Dy. Director (MCA), (Municipal Corporation Audit Branch) (Sub Division-2)	022/27561623 dydir2.mca@dlfaa.maharashtra.gov.in	
Dy. Director (MCA). Aurangabad (Sub Division-3)	Dy. Director (MCA), Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 rd floor Collector Office compound, Fajilpura, Aurangabad - 431 001	0240/2342730 dd.mca.division3@mahalfa.in

Konkan Division

Name of the office	Address	Phone no.& E-mail
Jt. Director, Konkan Division	Jt. Director, Local Fund Accounts Audit, 603, Konkan Bhavan, 6 th floor, C.B.D.Belapur, Navi Mumbai - 400 614.	022/27571580 jd.mumbai@mahalfa.in
Asst. Director, Thane	Asst. Director, Local Fund Accounts Audit Koshagar Bhavan, Second Floor, Collector Office Compound, Thane- 400 601.	022/25418121 ad.thane@mahalfa.in
Asst. Director, Raigad	Asst. Director, Local Fund Accounts Audit Shri Vishnu Siddharaj Trust Building, 2 nd Floor, Above Manmandir Showroom, Alibagh, Raigad - 402 201.	02141/225102 ad.raigad@mahalfa.in
Asst. Director, Ratnagiri	Asst. Director, Local Fund Accounts Audit Kulkarni Compound, Near Telephone Exchange, Dr. Ambedkar Road, Ratnagiri - 415 612.	02352/221743 ad.ratnagiri@mahalfa.in
Asst. Director, Sindhudurg	Asst. Director, Local Fund Accounts Audit Z.P. Building, 2 nd floor Oras budruk, Taluka Kudal, Sindhudurga - 416 812.	02362/228724 ad.sindhudurg@mahalfa.in
Asst. Director, Palghar	Asst. Director, Local Fund Accounts Audit Aasavari Building, Surya Colony, Post - Navali, Palghar- 401 404.	02525/297274 ad.palghar@gmail.com

Pune Divisions

Name of the office	Address	Phone no.& E-mail
Jt. Director, Pune Division	Jt. Director, Local Fund Accounts Audit Koshagar Bhavan, Third Floor, Collector Office Compound, Pune - 411 001.	020/26120216 jd.pune@mahalfa.in
Asst. Director, Pune	Asst. Director, Local Fund Accounts Audit, Koshagar Bhavan, Third Floor, Collector Office Compound, Room no 34, Pune - 411 001.	020/26134582 ad.pune@mahalfa.in
Asst. Director, Satara	Asst. Director, Local Fund Accounts Audit, Zilla Parishad Extention Building, 2 nd Floor, Satara - 415 001.	02162/237627 ad.satara@mahalfa.in
Asst. Director, Sangli	Asst. Director, Local Fund Accounts Audit, Zilla Parishad Building, Miraj Road, Sangli - 416 416.	0233/2376602 ad.sangli@mahalfa.in
Asst. Director, Kolhapur	Asst. Director, Local Fund Accounts Audit, Zilha Parishad old Building, Nagala Park, Kolhapur - 416 003.	0231/2666708 ad.kolhapur@mahalfa.in
Asst. Director, Solapur	Asst. Director, Local Fund Accounts Audit, Zillha Parishad Building Compound, Solapur - 413 001.	0217/2722817 ad.solapur@mahalfa.in

Nasik Division

Name of the office	Address	Phone no.& E-mail
Jt. Director, Nasik Division	Jt. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 rd floor, Collector Office compound, Nasik - 422 001.	0253/2581271 jd.nashik@mahalfa.in
Asst. Director, Nasik	Asst. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 rd Floor, Collector Office compound, Nasik - 422 001.	0253/2575296 ad.nashik@mahalfa.in
Asst. Director, Ahmadnagar	Asst. Director, Local Fund Accounts Audit, Old Administrative Building , 2 nd floor, Zilla Parishd Compound, Ahmadnagar - 414 001.	0241/2430024 ad.ahmednagar@mahalfa.in
Asst. Director, Dhule	Asst. Director, Local Fund Accounts Audit, Plot no. 133 Rukmini Nivas, Jayhind Colony, Deopur, Dhule - 424 002.	02562/220612 ad.dhule@mahalfa.in
Asst. Director, Jalgaon	Asst. Director, Local Fund Accounts Audit, District Treasuri Office, 1 st floor, Collector Office Compound, Jalgaon - 425 001.	0257/2220272 ad.jalgaon@mahalfa.in
Asst. Director, Nandurbar	Asst. Director, Local Fund Accounts Audit, Old Panchayat Samiti Building, Nandurbar - 425 412.	02564/223032 ad.nandurbar@mahalfa.in

Aurangabad Division

Name of the office	Address	Phone no.& E-mail
Jt. Director, Aurangabad Division	Jt. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 rd floor Collector Office compound, Fajilpura Aurangabad - 431 001.	0240/2344016 jd.aurangabad@mahalfa.in
Asst. Director, Aurangabad	Asst. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 rd floor, Collector Office Compound, Fajilpura, Aurangabad -431 001.	0240/2365214 ad.aurangabad@mahalfa.in
Asst. Director, Latur	Asst. Director, Local Fund Accounts Audit, Administrative Building, 1 st floor, Hall no 3, South Side, Latur - 413 512.	02382/248549 ad.latur@mahalfa.in
Asst. Director, Beed	Asst. Director, Local Fund Accounts Audit, Ganga Plaza, Near Surya Lawns, Cannol Road, Shahu Nagar, Beed - 431 122.	02442/230480 ad.beed@mahalfa.in
Asst. Director, Jalna	Asst. Director, Local Fund Accounts Audit, Administrative Building, 2 nd Floor, Jalna - 431 203.	02482/225767 ad.jalna@mahalfa.in
Asst. Director, Osmanabad	Asst. Director, Local Fund Accounts Audit, Central Administrative Building, Ground Floor, Hall No. 3, Osmanabad - 413 504.	02472/224068 ad.osmanabad@mahalfa.in
Asst. Director, Parbhani	Asst. Director, Local Fund Accounts Audit, Gore's building, Shivaji Nagar, Vasmat Nagar, Parbhani - 431 401.	02452/221340 ad.parbhani@mahalfa.in
Asst. Director, Hingoli	Asst. Director, Local Fund Accounts Audit, District Treasury Office New Building, First Floor, South Side, Hingoli - 431 513.	02456/220155 ad.hingoli@mahalfa.in
Asst. Director, Nanded	Asst. Director, Local Fund Accounts Audit, Above Kavita Stationary, Jyoti Talkies Road, Shivajinagar, Nanded- 431 602.	02462/235973 ad.nanded@mahalfa.in

Amaravati Division

Name of the office	Address	Phone no.& E-mail
Jt. Director, Amaravati Division	Jt. Director, Local Fund Accounts Audit, Lekhakosh Bhavan, First Floor, Vidyapeeth Road, Near Prashaskiy Prashikshan Prabodhini, Amravati - 444 602.	0721/2668034 jd.amravati@mahalfa.in
Asst. Director, Amaravati	Asst. Director, Local Fund Accounts Audit, Lekhakosh Bhavan, First Floor, Vidyapeeth Road, Near Prashaskiy Prashikshan Prabodhini, Amravati - 444 602.	0721/2668088 ad.amravati@mahalfa.in
Asst. Director, Akola	Asst. Director, Local Fund Accounts Audit, Dr. Panjabrao Deshmukh Krushi Vidyapith Campus, Pratishthan A- 4, gate No. 6, Opposite State Bank of India, National Highway No. 6, Krishi Nagar, Akola - 444 001.	0724/2256084 ad.akola@mahalfa.in
Asst. Director, Buldhana	Asst. Director, Local Fund Accounts Audit, Administrative Building, Ground Floor, Opp. S.T. Stand, Buldhana - 443 001.	07262/244016 ad.buldhana@mahalfa.in
Asst. Director, Washim	Asst. Director, Local Fund Accounts Audit, Behind Public Works Dept Office, Shri Vijay Pathak's Building, Civil Line, New I.U.D.P., Washim - 444 505.	07252/231166 ad.washim@mahalfa.in
Asst. Director, Yavatmal	Asst. Director, Local Fund Accounts Audit, Jawaharlal Nehru Zillha Krida Bhavan, Godhani Road, Yavatmal - 445 001.	07232/243376 ad.yavatmal@mahalfa.in

Nagpur Division

Name of the office	Address	Phone no.& E-mail
Jt. Director, Nagpur Division	Jt. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 rd Floor, Collector Compound, Civil Lines, Nagpur - 440 001.	0712/2560124 jd.nagpur@mahalfa.in
Asst. Director, Nagpur	Asst. Director, Local Fund Accounts Audit, Administrative Building No.2, B-wing, 4 th Floor, Civil Lines, Nagpur - 440 001.	0712/2560801 ad.nagpur@mahalfa.in
Asst. Director, Wardha	Asst. Director, Local Fund Accounts Audit, Panchayat Samiti Wardha Compound, Old Building Of Zilha Parishad Health Department , Sevagram Road, Civil Lines, Wardha - 442 001.	07152/244346 ad.wardha@mahalfa.in
Asst. Director, Bhandara	Asst. Director, Local Fund Accounts Audit, P.P. Lanjewar Building, Behind Zillha Madhyavarti Sahakari Bank, Bhandara - 441 904.	07184/254191 ad.bhandara@mahalfa.in
Asst. Director, Chandrapur	Asst. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, Third Floor, Collector Compound, Chandrapur - 442 401.	07172/256035 ad.chandrapur@mahalfa.in
Asst. Director, Gadchiroli	Asst. Director, Local Fund Accounts Audit, Shri Prashant Khevle Building, Behind Shivaji College, Near Rathi Home, Gadchiroli - 442 605.	07132/232976 ad.gadchiroli@mahalfa.in
Asst. Director, Gondiya	Asst. Director, Local Fund Accounts Audit, New Administrative Building, Second Floor, Room No-28, Jaystambh chowk, Civil Lines, Gondia - 441 601.	07182/233810 ad.gondia@mahalfa.in