



सत्यमेव जयते

**GOVERNMENT OF MAHARASHTRA**

**CITIZEN CHARTER**

**OF**

**DIRECTORATE OF LOCAL FUND**

**ACCOUNTS AUDIT**

**(WITH OFFICER'S TELEPHONE NUMBERS & ADDRESS)**

**(Updated upto 31.12.2020)**

**DIRECTORATE OF LOCAL FUND ACCOUNTS AUDIT DEPARTMENT ,  
MAHARASHTRA STATE**

**INTRODUCTION :**

Audit of Local Authorities is under the control of State Government as per the provision in the Constitution of India , schedule seven, State list Item No.5.

Prior to year 1958 the Local Fund Audit Department was under the Administrative control of the Auditor General of India. The question whether the Local Fund Audit Department should be brought under the control of the State Government was under the consideration of the Government and it was decided under the Government of Bombay, Finance Department Resolution No TRO-1657 / 805-C / G-3, dated 30 April 1958 to bring the Local Fund Audit Department under control of the State Government with effects from 1<sup>st</sup> May 1958. The Department was accordingly brought under the control of the Bombay State on 1<sup>st</sup> May 1958 under section 6 of the Bombay Local Fund (Extension and Amendment) Act, 1960. The Examiner Local Fund Accounts was redesignated as the Chief Auditor Local Fund Accounts Audit Department.

Until 31<sup>st</sup> October 1964 the audit of Accounts of Village Panchayat was being conducted by the auditors working under the control of Collector of each district on the recommendation of the Committee of democratic decentralization of powers. The Government of Maharashtra decided to entrust the audit of Village Panchayat to the Chief Auditor, Local Fund Accounts, Maharashtra State, Bombay from 1<sup>st</sup> November 1964 Government of Maharashtra issued the Resolution Finance Department No MAS-1161 / 12791 / xv, dated 27/12/1961 by which the Directorate of Accounts and Treasuries Maharashtra State was established from 1<sup>st</sup> Jan 1962 under the administrative control of the Finance Department. The Director

of Accounts and Treasury as its head and the Local Fund Audit Department was brought under control of the Directorate, Accounts & Treasuries. Under the Government Resolution Finance Department No:- सेवाप्र-20.08 / प्र.क्र.79 / 2 / कोषा (प्र-3), dated 28 मे 2008 separate Directorate, Local Fund Accounts Department was established and under the Government Resolution Finance Department No सेवाप्र 20.08/ प्र.क्र.197 / कोषा (प्र-3) dated 1/8/2008 the Chief Auditor of Local Fund Accounts Audit was declared as Head of the Department. Also under the Government Resolution Finance Department No:- सेवाप्र-2011 / प्र.क्र.71 / कोषा प्रशा-3, दिनांक 18/4/2011 the name of Directorate was changed to Directorate, Local Fund Accounts Audit Department and at the same time designations such as Chief Auditor, Joint Chief Auditor, Deputy Chief Auditor (Senior), Deputy Chief Auditor (Junior) changed as Director, Joint Director, Deputy Director, Assistant Director respectively.

The Director of Local Fund Accounts Audit is the Head of the Department. The head quarter of Directorate is at New Bombay. The Directorate has six Regional Offices situated at Pune , Nasik, Aurangabad, Amravati, Nagpur and Navi Mumbai.

The main function of the Director is to supervise the Audit of Local Bodies with a view of ensuring that audit is conducted according to the provisions of Act & Rules.

There are 6 Regional Offices headed by Joint Director, a separate Joint Director Office for Municipal Corporation Audit at Raigad Bhavan, Navi Mumbai and 34 District Offices headed by Assistant Director in the State. Annual Inspection of any 12 District Offices & 6 Regional Offices is done by Director Local Fund Accounts Audit Department. There are in all 1298 posts sanctioned

vide Government Resolution Finance Department No सेवाप्र-20.08 / प्र.क्र.79 / 2 कोषा (प्र-3) dated 28/5/2008.

According to the recommendation of 13<sup>th</sup> Finance commission the Statutory Audit of all 27 Municipal Corporations would be conducted by this department as per Government resolution Finance Department No - LFA 1010/प्र.क्र.26 b/ insu.adm. dated 31/3/2011. Under Government Resolution, Finance Department No:- संकिर्ण 1011 / प्र.क्र.127 / कोषा(प्र-3) dated 23/02/2012 , 119 new posts have been created and the Audit process of Municipal Corporation has been started since July 2012 . According to Government Resolution vide No नपनि-20.14 / प्र.क्र.79 / कोषा (प्र-3), dated 20/8/2014 new 13 posts created for the newly created Palghar District and thus enhancing the tally of total post to 1430.

Every citizen in the state is connected indirectly with this Directorate through the audit of urban & rural local bodies. Hence it is decided to publish a ' Citizen Charter ' as part of responsive and transparent administration. It gives idea about functioning of Directorate and time limit, if any needed for rendering each of the function. It is hoped that it will inculcate a sense of responsibility among the concerned employees to function in time. It will also enable higher authorities to take action in case of non-functioning. By virtue of this the image of the administration will improve. The Citizen Charter will be helpful for the people to know the role of audit in evaluating financial status of Local Bodies, serious omissions and financial irregularities found in the Local Bodies.

  
Director

Directorate of Local Fund Accounts Audit,  
Maharashtra State.

## OF DIRECTORATE :

1) The Audit of 34 Zilla Parishads, 351 Panchayat Samities, 27846 Village Panchayats, 129 Municipal Councils, 27 Metropolitan Municipalities, 240 Municipal Corporation, 10 Municipal School Boards, 6 Municipal Transport Undertakings, 4 Agriculture Universities, 1 Maharashtra Veterinary and Fishery Science University Nagpur, 225 Miscellaneous Institutions is carried out as per the provisions of Maharashtra Local Fund Audit Act,1930 & Bombay Local Fund Audit Rule,1931.

2) Audit Review Report for Panchayat Raj Committee is prepared on the basis of audit reports of Zilla Parishad , Panchayat Samiti & Village Panchayat and submitted to the State Legislature through Rural Development Department of the State Government.

3) The first Audit Review Report for Urban Local Bodies i.e. Municipal Councils & Municipal Corporations is being prepared to submit it to the State Legislature through Urban Development Department of the State Government.

The time limit prescribed for above functions is given in Annexure - I.

### Annexure - I

Sr. No.	Description of Functions.	Period prescribed for completion of the function.	Concerned officer / office	Officer to whom contacted in case of non-function.
1	To Conduct Audit	As per sanctioned man days by Directorate.	Concerned Team Leader of Audit.	Assistant Director
2	To issue Audit report.	3 months from the date of completion of audit.	Concerned Assistant Director of the district.	Joint Director
3	Preparation of Audit Review Report for Rural Local Bodies.	Before the month of December of every year.	Director, Local Fund Accounts Audit.	Finance Department
4	Preparation of Audit Review Report, Urban Local Bodies.	Before the month of December of every year.	Director, Local Fund Accounts Audit.	Finance Department

## ANNEXURE II

Directorate, Local Fund Accounts Audit

Name of the officer	Address	Phone no.& E-mail
Director, Local Fund Accounts Audit	610, Konkan Bhavan, 6 <sup>th</sup> floor, C.B.D Belapur, Navi Mumbai - 400 614.	022/27563824 <a href="mailto:director@mahalfain">director@mahalfain</a>
Jt Director, Directorate of Local Fund Accounts Audit.		022/27572479 <a href="mailto:jd.directorate@mahalfain">jd.directorate@mahalfain</a>
Dy Director, Directorate of Local Fund Accounts Audit.		022/27572442 <a href="mailto:dd.directorate@mahalfain">dd.directorate@mahalfain</a>
Asst. Director, (Administration)		022/27571391 <a href="mailto:ad.admin@mahalfain">ad.admin@mahalfain</a>
Asst. Director, (Report)		022/27571391 <a href="mailto:ad.report@mahalfain">ad.report@mahalfain</a>
Asst. Director, (P.R.C.)		022/27571391 <a href="mailto:ad.prc@mahalfain">ad.prc@mahalfain</a>
Asst. Director, (Computer)		022/27571391 <a href="mailto:ad.computer@mahalfain">ad.computer@mahalfain</a>
Jt Director, ( Municipal Corporation Audit Branch)		Raigad Bhavan 7 <sup>th</sup> Floor, C.B.D.Belapur, Navi Mumbai 400 614
Dy Director, ( Municipal Corporation Audit Branch) (Sub Division-1)	022/27561643 <a href="mailto:dydir1.mca@dlfaa.maharashtra.gov.in">dydir1.mca@dlfaa.maharashtra.gov.in</a>	
Dy Director (MCA), ( Municipal Corporation Audit Branch) (Sub Division-2)	022/27561637 <a href="mailto:dydir2.mca@dlfaa.maharashtra.gov.in">dydir2.mca@dlfaa.maharashtra.gov.in</a>	
Dy. Director (MCA), Aurangabad (Sub Division-3)	Dy. Director (MCA), Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 <sup>rd</sup> floor Collector Office compound, Fajilpura, Aurangabad - 431 001	0240/2950110 <a href="mailto:dd.mca.division3@mahalfain">dd.mca.division3@mahalfain</a>

### Konkan Division

Name of the office	Address	Phone no.& E-mail
Jt. Director, Konkan Division	Jt. Director, Local Fund Accounts Audit, 603, Konkan Bhavan, 6 <sup>th</sup> floor, C. B. D. Belapur, Navi Mumbai - 400 614.	022/27571580 <a href="mailto:jd.mumbai@mahalfain">jd.mumbai@mahalfain</a>
Asst. Director, Thane	Asst. Director, Local Fund Accounts Audit Koshagar Bhavan, Second Floor, Collector Office Compound, Thane- 400 601.	022/25418121 <a href="mailto:ad.thane@mahalfain">ad.thane@mahalfain</a>
Asst. Director, Raigad	Asst. Director, Local Fund Accounts Audit Shri Vishnu Siddharaj Trust Building, 2 <sup>nd</sup> Floor, Above Manmandir Showroom, Alibagh, Raigad – 402 201.	02141/295109 <a href="mailto:ad.raigad@mahalfain">ad.raigad@mahalfain</a>
Asst. Director, Ratnagiri	Asst. Director, Local Fund Accounts Audit Kulkarni Compound, Near Telephone Exchange, Dr. Ambedkar Road, Ratnagiri – 415 612.	02352/221743 <a href="mailto:ad.ratnagiri@mahalfain">ad.ratnagiri@mahalfain</a>
Asst. Director, Sindhudurg	Asst. Director, Local Fund Accounts Audit Z.P. Building, 2 <sup>nd</sup> floor Oras budruk, Taluka Kudal, Sindhudurga – 416 812.	02362/228724 <a href="mailto:ad.sindhudurg@mahalfain">ad.sindhudurg@mahalfain</a>
Asst. Director, Palghar	Asst. Director, Local Fund Accounts Audit Aasavari Building, Surya Colony, Post – Navali, Palghar– 401 404.	02525/297274 <a href="mailto:ad.palghar@gmail.com">ad.palghar@gmail.com</a>

**Pune Divisions**

Name of the office	Address	Phone no.& E-mail
Jt. Director, Pune Division	Jt. Director, Local Fund Accounts Audit Koshagar Bhavan, Third Floor, Collector Office Compound, Pune - 411 001.	020/26120216 <a href="mailto:jd.pune@mahalfain">jd.pune@mahalfain</a>
Asst. Director, Pune	Asst. Director, Local Fund Accounts Audit, Koshagar Bhavan, Third Floor, Collector Office Compound, Room no 34, Pune - 411 001	020/26134582 <a href="mailto:ad.pune@mahalfain">ad.pune@mahalfain</a>
Asst. Director, Satara	Asst. Director, Local Fund Accounts Audit, Zilla Parishad Extention Building, 2 <sup>nd</sup> Floor, Satara - 415 001.	02162/237627 <a href="mailto:ad.satara@mahalfain">ad.satara@mahalfain</a>
Asst. Director, Sangli	Asst. Director, Local Fund Accounts Audit, Zilla Parishad Building, Miraj Road, Sangli - 416 416.	0233/2376602 <a href="mailto:ad.sangli@mahalfain">ad.sangli@mahalfain</a>
Asst. Director, Kolhapur	Asst. Director, Local Fund Accounts Audit, Zilha Parishad old Building, Nagala Park, Kolhapur - 416 003.	0231/2666708 <a href="mailto:ad.kolhapur@mahalfain">ad.kolhapur@mahalfain</a>
Asst. Director, Solapur	Asst. Director, Local Fund Accounts Audit, Zillha Parishad Building Compound, Solapur - 413 001.	0217/2722817 <a href="mailto:ad.solapur@mahalfain">ad.solapur@mahalfain</a>



**Nasik Division**

<b>Name of the office</b>	<b>Address</b>	<b>Phone no.&amp; E-mail</b>
Jt. Director, Nasik Division	Jt. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 <sup>rd</sup> floor, Collector Office compound, Nasik – 422 001.	0253/2954333 jd.nashik@mahalfain
Asst. Director, Nasik	Asst. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 <sup>rd</sup> Floor, Collector Office compound, Nasik – 422 001.	0253/2955296 ad.nashik@mahalfain
Asst. Director, Ahmadnagar	Asst. Director, Local Fund Accounts Audit, Old Administrative Building, 2 <sup>nd</sup> floor, Zilla Parishd Compound, Ahmadnagar - 414 001.	0241/2430024 ad.ahmednagar@mahalfain
Asst. Director, Dhule	Asst. Director, Local Fund Accounts Audit, Plot no. 133 Rukmini Nivas, Jayhind Colony, Deopur, Dhule – 424 002.	02562/220612 ad.dhule@mahalfain
Asst. Director, Jalgaon	Asst. Director, Local Fund Accounts Audit, District Treasuri Office, 1 <sup>st</sup> floor, Collector Office Compound, Jalgaon – 425 001.	0257/2220272 ad.jalgaon@mahalfain
Asst. Director, Nandurbar	Asst. Director, Local Fund Accounts Audit, Old Panchayat Samiti Building, Nandurbar – 425 412.	02564/223032 ad.nandurbar@mahalfain

**Aurangabad Division**

Name of the office	Address	Phone no.& E-mail
Jt. Director, Aurangabad Division	Jt. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 <sup>rd</sup> floor Collector Office compound, Fajilpura Aurangabad – 431 001.	0240/2344016 <a href="mailto:jd.aurangabad@mahalfain">jd.aurangabad@mahalfain</a>
Asst Director, Aurangabad	Asst. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 <sup>rd</sup> floor, Collector Office Compound, Fajilpura, Aurangabad -431 001.	0240/2365214 <a href="mailto:ad.aurangabad@mahalfain">ad.aurangabad@mahalfain</a>
Asst. Director, Latur	Asst. Director, Local Fund Accounts Audit, Administrative Building, 1 <sup>st</sup> floor, Hall no 3, South Side, Latur – 413 512.	02382/248549 <a href="mailto:ad.latur@mahalfain">ad.latur@mahalfain</a>
Asst Director, Beed	Asst Director, Local Fund Accounts Audit, Ganga Plaza, Near Surya Lawns, Cannol Road, Shahu Nagar, Beed - 431 122.	02442/230480 <a href="mailto:ad.beed@mahalfain">ad.beed@mahalfain</a>
Asst. Director, Jalna	Asst. Director, Local Fund Accounts Audit, Administrative Building, 2 <sup>nd</sup> Floor, Jalna – 431 203.	02482/225767 <a href="mailto:ad.jalna@mahalfain">ad.jalna@mahalfain</a>
Asst. Director, Osmanabad	Asst. Director, Local Fund Accounts Audit, Central Administrative Building, Ground Floor, Hall No. 3, Osmanabad – 413 504.	02472/224068 <a href="mailto:ad.osmanabad@mahalfain">ad.osmanabad@mahalfain</a>
Asst. Director, Parbhani	Asst. Director, Local Fund Accounts Audit, Gore's building, Shivaji Nagar, Vasmat Nagar, Parbhani – 431 401.	02452/221340 <a href="mailto:ad.parbhani@mahalfain">ad.parbhani@mahalfain</a>
Asst Director, Hingoli	Asst. Director, Local Fund Accounts Audit, District Treasury Office New Building, First Floor, South Side, Hingoli – 431 513.	02456/220155 <a href="mailto:ad.hingoli@mahalfain">ad.hingoli@mahalfain</a>
Asst. Director, Nanded	Asst. Director, Local Fund Accounts Audit, Above Kavita Stationary, Jyoti Talkies Road, Shivajinagar, Nanded- 431 602.	02462/235973 <a href="mailto:ad.nanded@mahalfain">ad.nanded@mahalfain</a>

**Amaravati Division**

<b>Name of the office</b>	<b>Address</b>	<b>Phone no.&amp; E-mail</b>
Jt. Director, Amaravati Division	Jt. Director, Local Fund Accounts Audit, Lekhakhosh Bhavan, First Floor, Vidyapeeth Road, Near Prashaskiy Prashikshan Prabodhini, Amravati – 444 602.	0721/2668034 <a href="mailto:jd.amravati@mahalfain">jd.amravati@mahalfain</a>
Asst. Director, Amaravati	Asst. Director, Local Fund Accounts Audit, Lekhakhosh Bhavan, First Floor, Vidyapeeth Road, Near Prashaskiy Prashikshan Prabodhini, Amravati – 444 602.	0721/2668088 <a href="mailto:ad.amravati@mahalfain">ad.amravati@mahalfain</a>
Asst. Director, Akola	Asst. Director, Local Fund Accounts Audit, Dr. Panjabrao Deshmukh Krushi Vidyapith Campus, Pratishthan A- 4, gate No. 6, Opposite State Bank of India, National Highway No. 6, Krishi Nagar, Akola – 444 001.	0724/2256084 <a href="mailto:ad.akola@mahalfain">ad.akola@mahalfain</a>
Asst. Director, Buldhana	Asst. Director, Local Fund Accounts Audit, Administrative Building, Ground Floor, Opp. S.T. Stand, Buldhana – 443 001.	07262/244016 <a href="mailto:ad.buldhana@mahalfain">ad.buldhana@mahalfain</a>
Asst. Director, Washim	Asst. Director, Local Fund Accounts Audit, Behind Public Works Dept Office, Shri Vijay Pathak's Building, Civil Line, New I.U.D.P., Washim – 444 505.	07252/231166 <a href="mailto:ad.washim@mahalfain">ad.washim@mahalfain</a>
Asst. Director, Yavatmal	Asst. Director, Local Fund Accounts Audit, Jawaharlal Nehru Zillha Krida Bhavan, Godhani Road, Yavatmal - 445 001.	07232/243376 <a href="mailto:ad.yavatmal@mahalfain">ad.yavatmal@mahalfain</a>

**Nagpur Division**

Name of the office	Address	Phone no.& E-mail
Jt Director, Nagpur Division	Jt. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan, 3 <sup>rd</sup> Floor, Collector Compound, Civil Lines, Nagpur – 440 001.	0712/2560124 <a href="mailto:jd.nagpur@mahalfain">jd.nagpur@mahalfain</a>
Asst. Director, Nagpur	Asst. Director, Local Fund Accounts Audit, Administrative Building No.2, B-wing, 4 <sup>th</sup> Floor, Civil Lines, Nagpur – 440 001.	0712/2560801 <a href="mailto:ad.nagpur@mahalfain">ad.nagpur@mahalfain</a>
Asst. Director, Wardha	Asst. Director, Local Fund Accounts Audit, Panchayat Samiti Wardha Compound, Old Building Of Zilha Parishad Health Department , Sevagram Road, Civil Lines, Wardha – 442 001.	07152/244346 <a href="mailto:ad.wardha@mahalfain">ad.wardha@mahalfain</a>
Asst Director, Bhandara	Asst. Director, Local Fund Accounts Audit, P.P. Lanjewar Building, Behind Zillha Madhyavarti Sahakari Bank, Bhandara – 441 904.	07184/254191 <a href="mailto:ad.bhandara@mahalfain">ad.bhandara@mahalfain</a>
Asst. Director, Chandrapur	Asst. Director, Local Fund Accounts Audit, Lekha Kosh Bhavan,Third Floor, Collector Compound, Chandrapur – 442 401.	07172/256035 <a href="mailto:ad.chandrapur@mahalfain">ad.chandrapur@mahalfain</a>
Asst. Director, Gadchiroli	Asst. Director, Local Fund Accounts Audit, Shri Prashant Khevle Building, Behind Shivaji College, Near Rathi Home, Gadchiroli - 442 605.	07132/232976 <a href="mailto:ad.gadchiroli@mahalfain">ad.gadchiroli@mahalfain</a>
Asst. Director, Gondiya	Asst. Director, Local Fund Accounts Audit, New Administrative Building, Second Floor,Room No-28, Jaystambh chowk, Civil Lines, Gondia - 441 601.	07182/233810 <a href="mailto:ad.gondia@mahalfain">ad.gondia@mahalfain</a>



